

Instructions For Pre-alert Advices

Dear Valued Partners

Thank you very much for you have been so supporting and helping to us over the years.

Please be informed that Instruction for pre-alert advices & MB/L should be showing consignee as below;

To:	OVERSEAS AGENTS & PARTNERS	From:	SAE MYUNG SEA AND AIR CO.,LTD
Attn:	Documentation Dept.	Updated on:	2023.01.01
Subject:	Instructions for pre-alert advices & billing/ invoices for freight collect to SAE MYUNG		
Destination	MBL or MAWB addressed to	Freight Collect Invoice billed to	Pre-alert advices or Inquiries sent to (Email)
INCHON BUSAN KWANGYANG PYEONGTAEK	SAE MYUNG SEA AND AIR CO.,INC. RM909, THE LIV GOLDTOWER, 400-12, YANGCHEON-RO, GANGSEO-GU, SEOUL, KOREA 07573 VAT NO:107-87-83623 TEL: +82-2-6925-2880 FAX: +82-2-701-6661 ATTN: MR PETER		-Email 1: herbert@sae-myung.com (General Manager / Mr. Herbert) -Email 2: peter@sae-myung.com (Account Manager / Mr. Peter) -Email 3: op@sae-myung.com (Inbound / Ms. Ella) -Email 4: overseas@sae-myung.com (Customer Service / Mr. Bong) -Email 5: daniel@sae-myung.com (Overseas Manager / Mr. Daniel) -Email 6: op1@sae-myung.com (Outbound / Ms. Summer)

1. Please send pre-alert to op@sae-myung.com
2. Please attach the debit note when you send Hbill or update it after putting EDI in KOREA.
3. All of docs should be sent upon vessel departure without any delay. If not will be have penalty charge \$100/Hbill.
4. Please contact as below if have urgent matter need to our assistance.
5. Mr Bong +86 180 1724 0359 (CHINA MOBILE) Mr Daniel +86 135 6412 9439 (CHINA MOBILE)

